



Dear Property Owner:

This is to acknowledge your request for information concerning the City's *Sidewalk Participation Program*. This program shares in the cost of **replacement of sidewalks, curbs, and the sidewalk portion of the driveway**. It does not share in any portion of a driveway approach between curb and sidewalk or "accommodation" walks, which connect the public sidewalk to the street. The City will reimburse property owners (typically 80%) based on the low bid, **subject to prior approval of application**. *Note: If I choose to do the work myself, I understand that the City of Peoria will participate in 80% of material costs only. Per City of Peoria ordinance section #26-247B, applicant must obtain a \$10,000.00 bond for a period of one year to indemnify the City of Peoria against any damages.* The Public share is based on the unit prices within the low bid. However, if you prefer to choose a contractor with a higher bid, you will be responsible for paying for the difference.

TO APPLY:

Submit a completed Sidewalk Participation Application using the following guidelines: A minimum of two bids, from contractors currently licensed/bonded with the City of Peoria must accompany the completed application. **The City of Peoria reserves the right to obtain a bid from a third contractor.**

Each bid must include the **same linear foot or square foot quantities**. Differences will slow the approval process.

Applications will be accepted through **October 15th of this year, or until allocated funds have been exhausted**. It is suggested that you seek bids and submit your application as soon as possible, since all applications are processed on a first-come-first-serve basis.

Your receipt of the **Pre-approved Application** (by return mail) **indicates the City's willingness to participate financially. A Partnership Agreement will be attached for your signature.**

APPROVAL

TO GUARANTEE CITY PARTICIPATION:

Complete the top portion of the Partnership Agreement and send it to the Contractor you have chosen.

Funding is guaranteed when the Partnership Agreement, containing signatures of the Property Owner, Contractor, and City staff is returned to you. Approval is valid for the current calendar year.

REIMBURSEMENT

When work is completed, **Property Owner** pays the contractor the **full amount** for his services. **Please note: It is not customary to pay any money to the contractor until work has been completed.**

Forward the receipt written on contractor's letterhead marked paid in full and signed by the contractor to the City of Peoria – Permit Section. You will then be reimbursed the previously approved amount.

Thank you for your inquiry. I look forward to working with you in upgrading your sidewalks and curbs. If you have any questions, please call 494-8803.

Sincerely,

James A. Culshaw
Engineering Program Administrator
Enclosures

Project Year 2006



City of Peoria Sidewalk Participation Contractors are required to...

- ⇒ be currently *licensed* and *bonded* with the City of Peoria,
- ⇒ bid the *same linear or square foot quantities*;
- AND
- ⇒ complete the work during the *current calendar year*.

Two (2) or more bids are required. You may obtain the bids from contractors of your choice as long as they meet the above requirements.

Contractors may be found in the yellow pages of the *Ameritech Telephone Book* under:

CONCRETE CONTRACTORS or
GENERAL CONTRACTORS or
MASON CONTRACTORS

We recommend you examine the workmanship of each contractor bidding your sidewalk replacement.

If you have any additional questions or concerns, please contact the Public Works Department – Permit Section by calling (309) 494-8803.

To initiate the approval process for the Sidewalk Participation Program, please submit a completed application along with two (2) or more contractor bids to:

Public Works Department
Attention: Jim Culshaw
City Hall Building
419 Fulton Street, Room 307
Peoria, IL 61602